TOWN OF ELLICOTT

Highway Department
Robert F. Pickett Jr.
Highway Superintendent

Phone (716) 665-2101

Highway Garage
235 East Mosher Street
Falconer, New York 14733

Email toehighway@netsync.net

Policy for Driveway or Ditch Pipe Installation/Replacement

The Town of Ellicott Highway Department is not currently, by Town Board resolution, replacing deficient driveway pipes, The Town Highway Department does not install pipe to enclose open ditches. The Town Highway Superintendent may approve new/replacement driveway/ditch pipe installation by the property owner or their contractor under the following conditions:

a. A right of way permit must be obtained and approved by the Highway Superintendent.
b. The property owner/contractor must obtain and adhere to the Town of Ellicott driveway or access road specifications.
c. Owner or contractor shall provide a sketch of the job.
d. The property owner supplies all materials, including pipe, drop inlets, stone, gravel, blacktop, top dirt, seeding and mulch. No plastic drain inlets will be allowed. In the future, if the pipe needs to be replaced, the property owner is still responsible for the cost of materials.
e. Size and location of pipe to be determined by Highway Superintendent, or his/her representative. Minimum approved pipe size will be 12 inches; all pipe will be plastic and perforated.
f. Any pipe over 40 feet long may be required to have a concrete drop inlet with a cast iron or steel grate cover. Concrete drop inlets may be required on the down slope side of the driveway. Concrete drop inlets and cast iron or steel grates, if installed, will be the financial responsibility of the property owner.
g. Pipe will be bedded and covered in #2 stone.
h. There is to be sufficient back slope to allow for cover of pipe. Recommended at least 1 foot of cover over the pipe.
i. The driveway must slope away from the road at least ¾" per foot to a point over the ditch line or a minimum of 10 feet from the edge of the pavement.
j. Open ends of pipe will have oversize stone, be sodded, or have flared end sections. Pipe over 18 inches in diameter will have flared end sections. Headwalls are not allowed in the road right of way.
k. Homeowner/contractor/installer will call UDIG-NY (811) and have all underground facilities marked before excavation.

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